**Willis Elementary PTO Meeting Minutes**

**Friday, April 13, 2018**

Starting Time: 9:00am

Board Members Present:  Mr. Stenger, Mrs. Fintel, Bianca Lawrence, Sky Galliano, Tara Merino, Cathy Magda

Other Members Present: Listed separately

Minutes submitted by Cathy Magda

**Agenda:**

• Welcome

• Speaker Session

• Q&A

• PTO Board Elections 2018-2019

• Casino Night

• Mother/Son Bowling

• Staff Appreciation Week

• Sponsor/Volunteer Event

• Field Day

• Financial Update

**PTO Welcome Message**

• Bianca welcomed and thanked attendees for taking time to come.

**Speaker Session – Suncoast Blood Bank**

• Willis Elementary will be having its first blood drive on May 23 from 9:00am to 2:00pm.

• Dr. Barry Reich and Ms. Cindy Winning discussed the donating process.

• Interested donors can schedule an appointment with Nurse Kris or just show up on the day.

• Suncoast Blood Bank supplies go directly to Manatee/Sarasota communities.

**PTO Board Elections for 2018-2019**

• Mr. Stenger thanked the PTO for their purchases this year. The purchases enhanced the libraries as well as educational tools used by the teaching staff.

• The evidence is clear in the classroom that the staff and students are benefiting academically and socially.

• Mrs. Fintel discussed the PTO Board election form for the 2018-2019 school year and encouraged people to join the board. The term is one year.

• All positions are available. The deadline to submit the form is May 14.

**Casino Night / Mother, Son Bowling Update**

• Casino Night was a success and enjoyed by many – Raised $11,000+ for the school.

• Mother/Son bowling event was also successful. 180 people attended this community event.

**Staff Appreciation Week**

• The Staff Appreciation week is May 7-11. The committee has the whole week planned to show the staff how much they are appreciated. Either a breakfast or lunch will be provide each day (MWF Lunch, TR Breakfast).

• Most of the expenses have been donated.

• Each classroom is encouraged to make it a special week for their teacher. Valerie Demino provided a sample of daily themes.

**Sponsor / Volunteer Event**

• The PTO Board will be providing either a breakfast or lunch for sponsors and volunteers.

• The date will be announced shortly.

**Field Day**

• Field Day is Friday, May 18.

• Tara informed the group 50 volunteers are needed (2 shifts).

• Volunteers are assigned to a station and do not follow their child’s class. 50-60 volunteers are needed.

• 40-45 games are setup for the fun day.

• Teams are arranged by color.

**Financial Update**

• Tara reported on current financials.

• PTO purchased the second part of the Making Meaning libraries for the classrooms, Writing Program and STEAM items as well as science supplies.

Meeting adjourned at 10:00am.